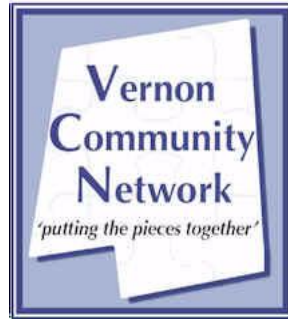


By-Laws of the Vernon Community Network

Rev. February 14, 2016



The Vernon Community Network is a collaboration of providers that will identify and coordinate Social Service, Health, Educational and Economic Development resources for the enhancement of the community.

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Article I

PURPOSE

The Vernon Community Network is a collaboration of providers that will identify and coordinate Social Service, Health, Educational and Economic Development resources for the enhancement of the community.

Article II

MEMBERSHIP

Sec. 1. Types of Membership

1. **Agencies, organizations and schools** that provide services to individuals and/or families in the areas of social services, health, education and economic development in Vernon.
2. **Individuals** who are interested in and supportive of the stated purpose of the Network.

Sec. 2 Representation

1. Agency, organization or school department may appoint two representatives. Each agency, organization or school department will have one vote for all business requiring a vote.
2. Individual members will have one vote.

Sec. 3 New Members

New members either individual or agencies, upon application, shall be admitted to the Network subject to approval of the Executive Committee.

Sec. 4 Membership Meetings

There shall be at least four (4) meetings of the general membership in a fiscal year commencing July 1st.

Sec. 5 Quorum

Twenty-five percent (25%) of the members shall constitute a quorum for the transaction of business at any meeting of the general membership.

Sec. 6 Annual Meeting

The June meeting of the general membership shall be designated the annual meeting. At such time, elections, if any, shall be held, an annual budget shall be adopted for the coming year and a dues structure shall be adopted. The fiscal year for the Network shall run from July 1st to June 30th.

Sec. 7 Dues

- a. All types of membership shall be renewed annually upon payment of annual dues. For purposes of dues payment, the membership year shall run July 1st to June 30th.
- b. Dues structure: To be determined by the Executive Committee. Individual member dues shall not supplant agency dues. New members joining during the year, will be assessed; pro-rated by quarters.
- c. Until such time that the Vernon Community Network establishes itself as a 501(c)3 non-profit organization, a fiduciary agent must be approved by a majority vote of the general membership at the Network's annual meeting. The fiduciary agent must be an agency that can demonstrate its ability to abide by accepted accounting practices.

Article III OFFICERS

The officers of the Network shall be President, Vice-President, Secretary, Treasurer and Past President elected for two-year terms by a majority of voting members present at the annual meeting. Notice of the slate of officers must be sent to all members at least fourteen (14) days in advance of the annual meeting. Terms of office will commence on July 1st. The President shall not exceed two consecutive terms.

Sec. 1. President

The President shall be subject to direction of the membership and shall preside at all meetings of the general membership and Executive Committee.

Sec. 2. Vice-President

The Vice-President shall act in place of the President in her/his absence.

Sec. 3. Secretary

The Secretary shall keep accurate minutes of the general membership and Executive Committee meetings. In the absence of the secretary, the officer presiding at general membership or Executive Committee meetings shall appoint a recording secretary.

Sec. 4. Treasurer

The Treasurer shall have responsibility for the funds and accounts of the Network and shall give a financial report at any meeting of the general membership. The financial records shall be open to examination by the membership with approval of the President.

Sec. 5. Past President

The Past President will assist in guiding the Executive Committee with regard to decision-making as it relates to history of the VCN.

Article IV

EXECUTIVE COMMITTEE

The Executive Committee shall consist of the Network officers and at-large members elected by a majority of the membership present and voting at the annual meeting. In addition, the chairpersons of appointed task forces and/or committees shall also serve on the Executive Committee for as long as their committee or task force is active. The Executive Committee shall meet as deemed necessary by the President, but will meet no less than semi-annually. The responsibility of the Executive Committee shall be to act on behalf of the general membership between general membership meetings and shall plan and guide the work of the Network. The Executive Committee shall be responsible for the preparation of an annual budget and setting of annual dues and the hiring and terms of employment of any staff members.

Article V

NOMINATING/MEMBERSHIP COMMITTEE

There shall be a nominating/membership committee of at-least three members who shall be responsible for the preparation of a slate of **officers** to be elected at the annual meeting of the general membership. Said slate shall be sent to the membership at least 14 days prior to the annual meeting. Notice of the annual meeting must be sent to all members at least fourteen (14) days in advance. The committee shall also make recommendations to the Executive Committee for the filling of vacancies in elected positions and on ad hoc committees. The committee will engage in outreach activities to potential VCN members. The nominating/membership committee shall keep itself informed of the various skills of the membership. The nominating/membership committee shall be elected at the annual meeting of the general membership and serve a two-year term.

Article VI

OTHER COMMITTEES

The Executive Committee may establish any other special committees it deems necessary to carry out the work of the Network. Membership on committees should be determined by the charge to the committee or task force and need not be confined to the membership of the Network. Chairpersons of any appointed task force or committee must be members of the Network.

Article VII

DISSOLUTION

Should the VCN dissolve, any grant funds that remain will be returned to the organization(s) of origin or disbursed in accordance to their rules and/or requirements.

All remaining assets will be distributed to a local charity or charities as designated by a majority vote of the membership present and voting at a general meeting.

Article VIII

AMENDMENTS

Any or all By-Laws may be altered, amended or repealed by an affirmative vote of a majority of members present and voting at any meeting of the general membership, provided that written notification of the proposed amendment(s) is included in the general membership meeting notice. By-laws may be suspended at any given general membership meeting by a 50% or greater majority of voting members.